



Conference Harvester™ Call for Papers/Abstracts and Online Review

Call for Papers/Abstracts Features

It is often time-consuming and complicated to organize all the various submissions for a conference, and then make them conveniently available for your reviewers. The features we have summarized below will help you save time and streamline the submission process.



Easily **customize the submission experience** by selecting which informational fields and types of submissions will be displayed. Biographies, posters, abstracts, and papers are just some of the possible submission types.



The submission form itself is a **simple step by step process** that your users will find intuitive and fast. **Add optional features** such as a copyright statement agreement field, a disclaimer agreement field, or guideline documents.



You will have access to a control panel with **quick at-a-glance summaries** that keep you in touch with the submissions. Data can be directly exported into Microsoft Excel for convenient sharing and analysis.



The Conference Harvester™ is part of CadmiumCD's **Conference Portal system**. It enables meeting planners to manage attendee data, speaker data, and online proceedings.

Online Review Features

Trying to get all those reviews completed on time, and then getting the top submissions accepted and scheduled can be a big headache. The features we have summarized below will save you valuable time during this busy phase of the conference preparations.



Add any number of reviewers, with various levels of access, and then **individually or batch assign them to the submissions**. Emails will be automatically sent to the reviewers to get them started on the review process.



Customize the grading system to your conference's needs and determine the criteria for an accepted submission. Track the progress of the reviews with a variety of reports so you can keep a watchful eye on the progress and keep it on track.



Keep things moving with the capability to **automatically email the reviewers** who get behind in the review process.



Designate decision makers who will **make the selections for accepted submissions** and efficiently finalize the results.

